

# SAN CARLOS APACHE TRIBE

HUMAN RESOURCES DEPARTMENT  
 P.O. Box 0  
 San Carlos, Arizona 85550  
 (928) 475-1760 ❖ Fax (928) 475-2296

Terry Rambler  
 Tribal Chairman



Tao Etpison  
 Tribal Vice-Chairman

## OPEN CONTINUOUS POSITIONS

**NUMBER OF VACANCIES:** This is an open continuous vacancy announcement list and applications will be referred when vacancies occur. The open continuous vacancy announcement allows this office to accept applications on a year round basis and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill any current and/or future vacancies.

Weekly Update # 011

Updated: 12/18/17

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
18-009	10/16/17	Open Continuous	Police Officer DOE	Law Enforcement	09/21/17 Certificate Issued
18-010	10/16/17	Open Continuous	Corrections Officer \$26,000.00 Per Annum	Detention Center	Selection Pending
18-011	10/16/17	Open Continuous	Gaming Inspector \$11.00 Per Hour (Plus Shift Differential)	Tribal Gaming Commission	11/29/17 Certificate Issued
18-012	10/16/17	Open Continuous	Police Officer (Apache Sky Casino site) \$46,866.00 - \$75,115.00 Per Annum	Law Enforcement	
18-013	10/16/17	Open Continuous	Teacher Assistant \$9.00 Per Hour	Head Start Program	
18-014	10/16/17	Open Continuous	Teacher DOE	Head Start Program	
18-015	10/16/17	Open Continuous	Bus Driver/Custodian \$16.00 Per Hour	Head Start Program	
18-016	10/16/17	Open Continuous	Paramedic DOE	Emergency Medical Services	Selection Pending
18-017	10/16/17	Open Continuous	Emergency Medical Technician DOE	Emergency Medical Services	
18-018	10/16/17	Open Continuous	Firefighter DOE	Emergency Medical Services	
18-019	10/16/17	Open Continuous	NEMT Driver DOE	Emergency Medical Services	

**\*\*CERTIFICATE ISSUED:** Applications were screen and sent for applicants who met the minimum qualifications for the job announcement they applied for.

**\*\*CERTIFICATE EXTENDED:** Department received an additional 30 days to make a selection for job announcement.

**\*\*NO SELECTIONS MADE:** Department did not select.

**\*\*RE-ADVERTISED:** Department requested to Re-Advertise job announcement due to non-selection.

**\*\*CANCELLED:** Department cancelled or abolished position or HR Dept. may cancel position if selection exceeds 60 days.

**\*\*SELECTIONS MADE:** Department has selected more than two (2) applicants

**\*\*SELECTIONS PENDING:** HR Dept. is screening selected individual.

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## OPEN UNTIL FILLED POSITIONS

**NUMBER OF VACANCIES:** This is an open until filled vacancy announcement list and applications will be referred UPON department request until position is filled. The open until filled vacancy announcement allows this office to accept applications until the position is filled and eligible qualified applicants are placed in the Applicant Supply File (ASF). Applications that are complete in accordance with the outlined application procedures will be referred to fill vacant position.

Weekly Update # 011

Updated: 12/18/17

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
17-029	10/19/16	Open Until Filled	Clinical Social Worker DOE	Wellness Center	No Selection Made
17-089	11/28/17	Open Until Filled	Education Manager DOE	Head Start Program	
17-102	12/22/15	Open Until Filled	Substance Abuse Counselor DOE	Wellness Center	No Selection Made
17-114	07/28/16	Open Until Filled	Clinical Therapist DOE	Wellness Center	
17-117	03/30/17	Open Until Filled	Forestry Technician DOE	Forestry Program	
17-154	07/17/17	Open Until Filled	Employee Health Nurse DOE	Health & Human Services	
17-158	08/07/17	Open Until Filled	Therapist (Detention Center) DOE	Wellness Center	
17-166	08/25/17	Open Until Filled	Associate Judge DOE	Tribal Court	
17-170	09/05/17	Open Until Filled	Detective \$52,596.00 - \$63,352.00 Per Annum.	Law Enforcement	
18-006	10/13/17	Open Until Filled	Public Defender DOE	Public Defender's Office	
18-008	10/13/17	Open Until Filled	Apache Studies Faculty DOE	Apache College	
18-029	11/02/17	Open Until Filled	Internal Auditor \$45,000-\$60,000 Per Annum.	Tribal Finance	11/30/17 Certificate Issued
18-034	11/13/17	Open Until Filled	Geronimo Hotshot Crewmember Equivalent to GS-3/4/5	Forestry Program	12/15/17 Certificate Issued
18-035	11/13/17	Open Until Filled	RTRL Firefighter \$25,434.00-\$37,121.00 Per Annum	Fire Use Program	
18-036	11/13/17	Open Until Filled	Wildland Firefighter \$25,731.00-\$37,551.00 Per Annum	Fire Use Program	
18-044	12/01/17	Open Until Filled	PHN Nurse Manager DOE	Health & Human Services	
18-046	12/01/17	Open Until Filled	Human Resources Officer DOE	Apache College	

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## VACANCY LISTING

Weekly Update # 011

Updated: 12/18/17

VA No.	OPEN	CLOSE	POSITION TITLE/SALARY	DEPT.	STATUS
17-098	12/07/17	12/22/17	Dispatcher (2) \$25,000.00 - \$32,356.00 Per Annum.	Law Enforcement	
17-138	10/10/17	11/06/17	Wildlife Technician DOE	Recreation & Wildlife	11/15/17 Certificate Issued
17-141	12/06/17	12/20/17	Court Clerk DOE	Tribal Court	Selection Pending
17-148	10/10/17	10/24/17	Accounting Clerk DOE	Tribal Finance	11/01/17 Certificate Issued
17-150	10/04/17	11/03/17	Parent Advocate (4) \$8.50 Per Hour	Head Start Program	11/14/17 Certificate Issued
17-152	06/27/17	07/18/17	Game Ranger (3) DOE	Recreation & Wildlife	10/02/17 Certificate Extended
17-155	10/02/17	10/16/17	Purchasing Clerk \$13.00 Per Hour	Tribal Finance	11/30/17 Certificate Extended
17-156	12/06/17	12/20/17	Child Care Worker \$8.00 Per Hour	Youth Home Program	
<b>17-159</b>	<b>12/15/17</b>	<b>01/03/18</b>	<b>Community Health Receptionist DOE</b>	<b>Health &amp; Human Services</b>	<b>No Selection Re-Advertised</b>
17-164	10/26/17	11/08/17	Medical Records Clerk DOE	Wellness Center	Selection Pending
<b>17-167</b>	<b>10/26/17</b>	<b>11/08/17</b>	<b>Custodian \$10.00 Per Hour</b>	<b>Wellness Center</b>	<b>Selection Pending</b>
17-168	11/16/17	12/01/17	Program Manager DOE	Tribal Social Services	12/05/17 Certificate Issued
<b>17-171</b>	<b>10/09/17</b>	<b>10/23/17</b>	<b>Maintenance Worker DOE</b>	<b>Bylas Recreation</b>	<b>11/26/17 Certificate Extended</b>
<b>17-172</b>	<b>09/12/17</b>	<b>10/03/17</b>	<b>Assistant Prosecutor \$60,000.00 Per Annum.</b>	<b>Prosecutor's Office</b>	<b>Selected: Kerina Ibarra</b>
<b>17-176</b>	<b>09/22/17</b>	<b>10/13/17</b>	<b>Young Parent Program Aide DOE</b>	<b>Wellness Center</b>	<b>No Selection Vacancy Cancelled</b>
17-177	10/30/17	11/13/17	Assistant Teacher (2) DOE	Child Care Program	11/28/17 Certificate Issued
17-178	11/06/17	11/21/17	Custodian DOE	Child Care Program	12/05/17 Certificate Issued
18-003	10/06/17	10/13/17	File Clerk \$21,270.00 Per Annum.	Tribal Court	10/19/17 Certificate Issued
18-004	10/30/17	11/03/17	Patient Registration Specialist DOE	Wellness Center	Selection Pending
18-005	11/02/17	11/16/17	Community Liaison \$10.00 Per Hour	Language Preservation	11/30/17 Certificate Issued

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18-007	10/13/17	10/27/17	Mental Health & Recreation Tech. (3) DOE	Wellness Center	Selection Pending
18-023	10/19/17	11/02/17	Houseparent \$8.00 Per Hour	Shelter Care Program	11/13/17 Certificate Issued
<b>18-024</b>	<b>10/20/17</b>	<b>11/03/17</b>	<b>Secretary</b> <b>\$29,120.00 Per Annum.</b>	<b>Tribal</b> <b>Maintenance</b>	<b>Selection Pending</b>
<b>18-025</b>	<b>10/25/17</b>	<b>11/08/17</b>	<b>Legal File Clerk</b> <b>DOE</b>	<b>Attorney</b> <b>General's Office</b>	<b>Selection Pending</b>
18-026	10/25/17	11/08/17	Custodian/Maintenance \$8.50 Per Hour	Bylas Administration	Selection Pending
18-027	10/26/17	11/13/17	Executive Assistant DOE	Wellness Center	11/27/17 Certificate Issued
18-028	10/27/17	11/13/17	Adult Care Case Manager DOE	Tribal Social Services	11/28/17 Certificate Issued
<b>18-030</b>	<b>11/02/17</b>	<b>11/16/17</b>	<b>Level I Case Manager</b> <b>DOE</b>	<b>Wellness Center</b>	<b>Selection Pending</b>
18-031	11/02/17	12/27/17	Cooperative Student DOE	Forestry Program	
18-032	11/02/17	11/16/17	Custodian/Maintenance \$10.00 Per Hour	Education Program	11/30/17 Certificate Issued
<b>18-033</b>	<b>12/14/17</b>	<b>12/21/17</b>	<b>NEMT Driver</b> <b>DOE</b>	<b>Emergency</b> <b>Medical Services</b>	<b>No Selection</b> <b>Re-Advertised</b>
18-037	11/17/17	12/15/17	Cultural Center Director Negotiable	Cultural Center	
18-038	11/17/17	12/05/17	Fields Projects Assistant \$10.00 Per Hour	Language Preservation	
18-039	11/27/17	12/18/17	CPS Investigator DOE	Social Services	
18-041	11/30/17	12/24/17	Wildland Firefighter (3) \$26,150.00-\$38,158.00 Per Annum	Fire Use Program	
18-042	11/30/17	01/26/18	Project Laborer (3) \$10.00 Per Hour	Soil & Moisture Program	
18-043	12/01/17	01/26/18	Project Leader \$12.00 Per Hour	Soil & Moisture Program	
18-045	12/01/17	12/15/17	Community Health Representative DOE	CHR Program	
18-047	12/01/17	12/15/17	Disk Jockey (2) \$12.00 Per Hour	KYAY Radio	
18-048	12/07/17	12/21/17	Adult Probation Officer DOE	Tribal Court	
18-049	12/07/17	12/22/17	Information Technology Officer \$55,000.00 Per Annum	Apache College	
18-050	12/11/17	12/15/17	Project Coordinator DOE	Language Preservation	
<b>18-051</b>	<b>12/14/17</b>	<b>01/02/18</b>	<b>Office Assistant/Data Assistant</b> <b>\$14-.42 Per Hour</b>	<b>Language</b> <b>Preservation</b>	
<b>18-052</b>	<b>12/14/17</b>	<b>01/02/18</b>	<b>Driver (2)</b> <b>\$10.00 Per Hour</b>	<b>CHR Program</b>	

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